Passive House Professional Accreditation Reimbursement Application

The Sponsors of Mass Save® are pleased to offer 50% cost reimbursement of Passive House Institute (PHI) and Passive House Institute US (PHIUS) accreditation training for up to two professionals per company per training. Cost sharing for PHI and PHIUS professional accreditation trainings is reserved for consultants, builders, architects, tradespersons, raters, and verifiers. Interested parties must meet all prerequisites of the respective accreditation requirements and reimbursement is contingent upon successful accreditation. Participants must have a business or residential address in Massachusetts. If not, they must have a work history in the state to be deemed eligible. These situations will be reviewed on a case-by-case basis. Please contact **PassiveHouseTrainingMA@icf.com** if you have any questions.

Please fill out the information below:

Name	Business Title/Profession	Training Course Title
Email Address	Current Employer	Location of Training Course
Resident City/Town	Employer City/Town	Date of Training Course
Reimbursement Recipient Mailing Address		

What types of projects does your firm work on?

☐ Residential ☐ Multi-Family ☐ Commercial ☐ Institutional ☐ Other _____

Why are you interested in completing the training course?

After successful course completion and accreditation: (1) Notify us via email at **PassiveHouseTrainingMA@icf.com** and include a copy of this completed application. (2) We will provide you with a secure file transfer to send the documents listed below. (3) You should expect reimbursement approximately 12 weeks from the file transfer submission.

☐ Copy of W-9* ☐ Copy of Training Course Receipt ☐ Copy of Passive House Accreditation Confirmation

*Please note, W-9 is only required when a business is receiving a reimbursement, and is not applicable for individuals.

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Ready to get started? We are here to help:

1-866-527-SAVE (7283) • **PassiveHouseTrainingMA@icf.com**
MassSave.com/PassiveHouseTraining

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Savings through energy efficiency